

Job Description

Job title/Position: Primary School PE Teacher (PreK - G5)

School: Primary School

Direct Supervisor: Primary School Principal

Position Overview

The Primary PE Teacher oversees the IBPYP curriculum, instruction and assessment of the cognitive, aesthetic and social/emotional development of the students for Grades PreK-G5. The Primary School PE Teacher reports directly to the Primary School Principal. The Primary School Teacher works collaboratively with grade level team members: Co-Teachers, Teachers, Class and Single-subject teachers, Team Leaders and the Leadership Team to effectively implement the IBPYP and strives to ensure that the curriculum and interactions meet the needs of all students in line with the mission, vision and values of the school.

Qualifications and Experience

The Primary School PE Teacher should have:

- Current PE teaching Certification/Qualifications
- Classroom teaching experience
- Ability to communicate effectively with others
- Positive attitude
- Ability to participate in and establish collaborative structures
- Deep understanding of primary school students and their needs

Preferred Skills and Experience

- PE experience in teaching students from grades PreK- G5
- Recent and relevant professional development in the field of PE, educational trends, and methodologies
- Proven ability to work in a diverse and international environment
- Proven ability to build sports programs
- Experience in curriculum development
- Experience in IBPYP

General PE Teacher Responsibilities

The Primary School PE Teacher provides students from grades PreK-G5 an opportunity to explore PE through a variety of experiences that allow children to develop skills through modeling, direct instruction and practice. The basic PE elements are taught using a variety of individual and group activities that allow children to apply skills they have learned to organized games and sports. Children are exposed to a wide range of sports and the skills necessary to be successful in sports such as swimming, gymnastics, volleyball, basketball, badminton, dance, football (soccer), track and field events as well as sports from various cultures. PreK-G5 students will have a wide range of athletic proficiency in the student body and the successful candidate will be comfortable working with students of varied athletic ability. The candidate will support the belief that children develop at different rates and exhibit different talents. In doing, so the PE program reflects the international and diverse nature of our school. The program is designed to establish a solid PE background and an appreciation for different sports, skills and range of abilities with an emphasis on teamwork and sportsmanship.

General PE Responsibilities

The Primary School PE Teacher will be responsible for:

- Plan and organise PE learning experiences through the development of daily and weekly lesson plans
- Cooperate with classroom teachers to organise student movement and sporting exhibitions and events
- Implement teaching strategies that integrate the PE curriculum as well as address the needs of students as in line with PYP Units where relevant and appropriate
- Evaluate and maintain student records of achievement in PE
- Participate in PE curriculum development
- Maintain positive communication about PE programme and events with the parents and community
- Organise school wide Sports Day
- Collaborate and organize with other specialist teachers school events and specials programmes

General Teaching Responsibilities

In addition to the subject responsibilities, teachers at HKA are welcomed into a collegial and collaborative working environment. In support of this teachers are expected to:

- Communicate and liaise on a regular basis with fellow department/grade members with regard to planning, assessment, parent and community contact, subject organisation and classroom community establishing developmentally appropriate expectations and routines
- Communicate and liaise with other school colleagues in an effort to promote and establish integration links and/or awareness
- Take an active role in behavioral management and pastoral care of class and grade level groups
- Attend and constructively contribute in staff and department/grade meetings
- Assist in supervision of student breaks
- Maintain up-to-date records of assessment, planning, reports, conferences, and communication with parents to include monthly blogs for each grade level and curriculum evenings
- Establish links with your parent community to ensure that parents are kept well informed about student progress
- Maintain effective classroom management practices
- Report student progress to parent community through semester narrative progress reports, semester parent conferences, and online portfolios and journals
- Assist, as required, in the development of curricular materials
- Act as a resource/contact/support for new staff members (e.g. curriculum, schedules, procedures)
- Engage and contribute to the school beyond your role, e.g. co-curricular activities, coaching, community events, etc...
- Participate in and assist with school events as required e.g. sports teams, sports day
- Continue professional development through workshops, seminars, network meetings, journals, etc...
- Other duties as assigned by Supervisor

School Hours

7:30 a.m. to 3:30 p.m. Monday to Thursday except Wednesday is a half day for students with early dismissal enabling teachers to engage in professional and curriculum development from 1:30 p.m. to 4:45 p.m. 7:30 a.m to 3:15 p.m. on Fridays. Classes meet 8:00 a.m. to 3:10 p.m.

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