

## Job Description

Job title/Position : PreK-1 to G5 PYP Music Teacher  
School : Primary School  
Direct Supervisor : Primary School Principal and Performing Arts Director

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### Position Overview

The PreK-1- G5 PYP Music Teacher provides students from Grades PreK-1- G5 an opportunity to explore music through singing, movement, playing instruments, listening, and creating. The PYP Music teacher provides opportunities for students to build instrumental and vocal skills, explore their personal interests, beliefs and values and to engage in a personal artistic journey through student driven, inquiry based learning.

Throughout the PYP Music programme, students inquire into a diverse range of musical genres across space and time. Through responding and creating music of different historical, social and cultural contexts, the students develop their own identity as creative thinkers and music makers. Students are also encouraged to draw on their imagination, experiences and knowledge of materials and processes as starting points for creative exploration. By participating in creative processes through which they can communicate ideas and express feelings, students understand the role that the arts can play in the world around them.

Within the conceptual framework of the PYP, our students develop their musical skills and knowledge through a balanced curriculum of choral, instrumental and general music. Throughout the year, our students engage in many performance opportunities in the form of concerts, assemblies, musicals, talent shows and at events within and beyond our school community. The vision is to spark a lifelong passion for music.

### Qualifications and Experience

The Grade PreK-1- G5 Music Teacher should have:

- Current Music Teaching Certification/Qualifications
- Classroom teaching experience
- Ability to communicate effectively with others
- Positive attitude
- Ability to participate in and establish collaborative structures
- Deep understanding of Early Childhood and Upper Primary students and their needs

### Preferred Skills and Experience

- Excellent vocal and instrumental skills with the ability to accompany students on a keyboard instrument
- Knowledge of a wide range of musical repertoire

- Music experience in teaching students from 2- 12 years of age
- Recent and relevant professional development in the field of music, educational trends, and methodologies
- Proven ability to work in a multicultural environment and multiple levels
- Proven ability to build Music programs
- Experience in curriculum development
- Experience in IBPYP

### **General Responsibilities**

In addition to the specialist level expectations, teachers at HKA are welcomed into a collegial and collaborative working environment. In support of this, teachers are expected to:

- Plan and organize musical learning experiences through the development of daily and weekly lesson plans
- Cooperate with classroom teachers to organize student concerts
- Implement teaching strategies that integrate the curriculum as well as address the needs of students as in line with PYP Units of inquiry where possible and appropriate
- Maintain effective classroom management practices
- Evaluate and maintain student records of achievement
- Participate in curriculum development
- Maintain positive communication with the parents and community
- Assist with supervisory duties
- Communicate and liaise on a regular basis with fellow team department/grade members with regards to planning, assessment, parent and community contact, subject organization and classroom issues such including discipline, expectations and routines
- Communicate and liaise with other school colleagues in an effort to promote and establish integrative links and/or awareness
- Take an active role in behavioural management and care of class groups
- Attend and constructively contribute in staff meetings
- Assist in supervision of student recess
- Coordinate class activities as deemed necessary
- Maintain up-to-date records of assessment, attendance, planning, reports, conferences, and communication with parents
- Maintain up-to-date records of instruments and music materials
- Advise on the maintenance and upkeep of instruments and music materials
- Establish links with your parent community to ensure that parents are kept well informed about student progress
- Maintain a co-curricular website for students, parents and peers
- Assist, as required, in the development of curricular materials
- Act as a resource/contact/support for new staff members (i.e. curriculum, schedules, procedures)
- Participate in a minimum two afters school co-curricular activities per year
- Participate in and assist with school events as required
- Other duties as assigned by Supervisor

**School Hours**

The Music Teacher is a full time teaching position and hours are from 7:30 a.m. to 3:30 p.m. Monday to Thursday except Wednesday is a half day for students with early dismissal enabling teachers to engage in professional and curriculum development from 1:30 p.m. to 4:45 p.m. and 7:30 a.m to 3:15 p.m. on Fridays. Classes meet 8:00 a.m. to 3:10 p.m.

**Contact:** [recruitment@hkacademy.edu.hk](mailto:recruitment@hkacademy.edu.hk)

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